



Western Development Museum  
Moose Jaw

50 Diefenbaker Drive  
Moose Jaw, SK S6J 1L9

**P:** 306-693-5989  
**W:** wdm.ca

---

**WESTERN DEVELOPMENT MUSEUM - MOOSE JAW**  
**is now accepting applications for the following position**  
**Summer Visitor Services Position - Summer Student**

**GENERAL DESCRIPTION:**

The Summer Visitor Services is responsible for assisting in the operation of the Gift Shop and Visitor Services.

**DUTIES:**

- Greet and direct museum guests
- Process admissions and Gift Shop sales
- Opening/Closing duties
- Light cleaning in the Gift Shop and Visitors Services area
- Answer telephone and respond to customer inquiries in a courteous and professional manner
- Assist with programs and special events when needed
- Other duties as assigned

**QUALIFICATIONS:**

- Previous retail and cashier experience an asset but not necessary
- Be self-motivated and able to work independently; willing to work weekends; have superb organizational skills; and have excellent written and oral communication skills
- Knowledge of the Western Development Museum - Moose Jaw and surrounding area would be an asset

**CONDITIONS:**

Salary \$12.50 per hour

30 hours per week including weekends

**Start Date: 10 weeks from June 18 to August 26, 2017**

\*As per the requirements of the Canada Summer Job's grant, all applicants must have been registered as a full time student during the preceding academic year and must intend to return to school on a full-time basis during the next academic year.

**Application deadline: June 1, 2017**

Apply to:  
Summer Visitor Service's Selection Committee

Western Development Museum - Moose Jaw  
50 Diefenbaker Drive  
Moose Jaw, SK S6J 1L9

By E-mail: [sstenko@wdm.ca](mailto:sstenko@wdm.ca)

Written or email applications only, please.  
Only applicants selected for an interview will be contacted.

The WDM will conduct a screening process that is fair and equitable.