



Western Development Museum
Corporate Office

2935 Lorne Avenue
Saskatoon, SK S7J 0S5

P: 306-934-1400
W: wdm.ca

Community Exhibit Application

Name of Exhibitor: _____

Address: _____

City/Town: _____ Province: _____

Postal Code: _____

Phone: _____ Email: _____

Topic or Title of Exhibition: _____

Are you applying for a showcase exhibit or a gallery exhibit? _____

If you are applying for a gallery exhibit, how many square feet do you require? _____

Description of Exhibition:

Approximately how many items will be exhibited? _____

Are you the owner of the proposed exhibit? Yes No

Is the exhibit owned by a club or company?

If yes, club/company name: _____

Total value of the items to be exhibited: \$ _____

Please attach 3-5 photographs of the items you would like to exhibit.

Submit your application by email to:

Diana Savage, Exhibits Manager
Western Development Museum Corporate Office
2935 Lorne Avenue
Saskatoon SK, S7J 0S5

Or email dsavage@wdm.ca

Community Exhibit Agreement

Information:

- Two showcases are available for community exhibits. (94" Long x 59" high x 20" deep)
- When available, travelling exhibit galleries may be considered for use as community exhibit spaces.
- Proposals will be reviewed by the WDM Curatorial Committee. Please expect up to three months to receive a reply.
- Access to the Museum for set-up, take-down and maintenance will be scheduled by the Museum.
- Items accepted for exhibit in community gallery spaces remain the property of the exhibitor.

Responsibilities of the Exhibitor:

- To loan the specified items to the Western Development Museum (WDM) for public exhibition for the time specified.
- To provide an estimated value of all items in the exhibit.
- The exhibitor will provide all signage, labels and fixtures used in the showcase or gallery.
- To obtain permissions for any images or video used in the exhibit.
- To allow the WDM to photograph the exhibit for publicity and for WDM records.
- To deliver and install items as well as uninstall and remove all items at the end of the exhibition.
- Items not removed one month after the uninstall date may be disposed of by the Museum.

Responsibilities of Western Development Museum:

- To provide a showcase or gallery space for the agreed upon period.
- To provide shelving in the showcase. A small selection of stands may also be borrowed.
- Signage identifying exhibits as community galleries will be added to the showcase by the WDM.
- To contact the lender if the exhibit requires maintenance or has been damaged.
- To provide insurance for items on display in the Museum, based on fair market value, during the time the exhibit is in the Museum. This does not include transport to and from the Museum or during installation by the exhibitor.

The WDM reserves the right to reject any item felt to be inappropriate for inclusion in the exhibit.

Signature of Lender: _____ **Date:** _____

WDM Representative: _____ **Date:** _____