



# 2018-2019 Annual Report

FISCAL YEAR ENDING MARCH 31, 2019

MOOSE JAW

NORTH BATTLEFORD

SASKATOON

YORKTON



WDM.CA

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## LOCATIONS

### WDM Corporate Office

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### WDM Yorkton

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### WDM Moose Jaw

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S6J 1L9

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### WDM Saskatoon

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### WEBSITE: [WDM.CA](http://WDM.CA)





## BOARD OF DIRECTORS

**Nancy Martin, Chair**  
Regina

**Diana Ireland, Vice Chair**  
Moose Jaw

**Susan Lamb, Secretary**  
Saskatoon

**Gwen Beitel**  
Spring Valley

**Jack Dawes**  
Saltcoats

**Sharon Mohagen**  
North Battleford

**Raymond Sadler**  
Biggar

## ENDS POLICY

**“A Saskatchewan where everyone belongs and histories matter.”**

People’s lives are enriched by connecting with Saskatchewan’s diverse histories. Saskatchewan people experience a sense of place and belonging because their histories are shared through the WDM.

Inclusion and diversity are integral to the sustainability of the WDM. The WDM is committed to being an inclusive and diverse organization.

## MISSION

The Western Development Museum (WDM) is the keeper of Saskatchewan’s collective heritage. The Museum shares the province’s unique sense of place with people for their understanding and enjoyment - recognizing that the legacy of the past is the foundation for a sustainable future.

## MANDATE

The Western Development Museum Act [Section 11] specifies that:

The Board shall endeavour:

- (a) to procure by gift, donation, devise, bequest or loan wherever possible, and by purchase where necessary and desirable, tools, machinery, implements, engines, devices and other goods and chattels of historical value and importance connected with the economic and cultural development of western Canada;
- (b) to collect, arrange, catalogue, recondition, preserve and exhibit to the public, the tools, machinery, implements, engines, devices and other goods and chattels referred to in clause (a);
- (c) to stimulate interest in the history of the economic and cultural development of western Canada;
- (d) to co-operate with organizations having similar objects. R.S.S. 1978, c.W-12, s.11.



## STATEMENT OF INTENT

The Western Development Museum affirms the United Nations Declaration on the Rights of Indigenous Peoples as the framework for reconciliation. We commit to engaging in reconciliation by responding to the Truth and Reconciliation Commission's Calls to Action in our Strategic Plan. In partnership with Saskatchewan's Indigenous communities, we aim to develop more inclusive operations, programming and exhibits for the museum. *(Adopted September 15, 2017)*

## ORGANIZATIONAL VALUES

Teamwork and Communication

Loyalty and Commitment

Trust and Respect

Honesty and Integrity

Freedom, with Accountability

Initiative and Creativity

## LETTER OF TRANSMITTAL

The Honourable Gene Makowsky  
Minister of Parks, Culture and Sport  
Province of Saskatchewan  
Regina, Saskatchewan, Canada

Dear Hon. Makowsky,

On behalf of the Board of Directors of the Western Development Museum, it is my pleasure to present to you the Annual Report of the Western Development Museum for the period April 1, 2018 to March 31, 2019.

Respectfully submitted,



Nancy Martin  
Chair, Board of Directors  
Western Development Museum

# REPORT FROM THE CHIEF EXECUTIVE OFFICER

2018 was a year of accomplishment that saw the completion of major projects and the launch of a significant new initiative.

The major projects completed this year included rebuilding the railway track in Moose Jaw, completing the parking lot reconstruction in Saskatoon, restoring the 1158 Locomotive in North Battleford and launching a completely redesigned website. We also approved a new strategic plan to align with the Ends policy. Approved by the Board of Directors, the Ends policy establishes the vision and focus for the WDM that all our programs and services are aligned with.

Even more importantly, we've continued our work to increase diversity and inclusion at the WDM with the release of the *Inclusivity Report: Reconciliation and Diversity at the WDM* and the launch of the *Saskatchewan LGBTQ2+ History Collection*. The WDM has joined Reconciliation North Battleford and Reconciliation Saskatoon as part of our efforts to respond to eight of the Truth and Reconciliation Commission Calls to Action that we have identified as relevant to our Museum.

Looking forward, we are planning the renewal of the Heritage Farm and Village in North Battleford and new interpretation in the Moose Jaw galleries. We are also creating a *Collections Development Plan* that will identify acquisition priorities and provide guidance for reviewing our collections. The *Collections Development Plan* will be closely linked to our Ends policy and strategic plan, responsive to current needs in the collections and relevant to the people of Saskatchewan.

I would like to take this opportunity to thank our staff, Board members, and our many volunteers for everything they've done this past year. I am proud of the work our staff and volunteers have put into our projects and programs and

grateful for the tremendous support we've received from the community. I would also like to thank the Province of Saskatchewan, Minister Makowsky, and the Ministry of Parks, Culture and Sport for its continued support of the WDM.

I look forward to our continued efforts to serve the people of Saskatchewan.

Sincerely,



**Joan Kanigan**  
Chief Executive Officer



# REPORT FROM THE BOARD CHAIR

**T**his past year our Board welcomed two new directors: Gwen Beitel from Spring Valley and Jack Dawes from Saltcoats. In total the Board met five times in 2018 - 2019 including four meetings in person and one meeting by teleconference.

As a Board we adhere to the principles of policy governance through continuous review and monitoring of our Board governance policies including our Ends. The CEO develops the means that include a Board approved long term strategic plan that is operationalized to achieve the Ends.

We formed an ad hoc committee of the Board on linkages with Terms of Reference and are presently working on a plan to roll out linkage activities with our communities. As part of the Board's ongoing commitment to linking with community, the Board was represented at the Atamiskākēwak Gathering in Moose Jaw, the 2018 - 2019 provincial budget address at the Legislative Assembly, the Annual General Meeting and 50th anniversary conference of the Museums Association of Saskatchewan in Humboldt, the official re-opening of the K+S Potash Canada Short Line 101 at WDM Moose Jaw, the Reconciliation Battlefords Mapping Exercise in North Battleford and two special occasion volunteer appreciation dinners at the WDM Saskatoon.

The Board has determined that board education and development is important in our role as trustees for the WDM. This past year we participated with senior staff in a full day session on board governance training. We also benefitted from a presentation by our CEO on Ethics and Museum Standards.

Our Ends statement articulates "A Saskatchewan where everyone belongs and histories matter." This statement informs the Government's goal of connecting citizens to culture and heritage through increased engagement, inclusion and access. To this end the Board has laid the groundwork for reconciliation, diversity and inclusion at the WDM and is proud to support the recently released

*Inclusivity Report: Reconciliation and Diversity at the WDM.*

I remain grateful to my Board colleagues for their service and their collective passion for our province's history, people and stories. Thank you to our CEO, senior management team, WDM staff and the hundreds of volunteers for their dedication and hard work in making the WDM alive and vibrant.

On behalf of the Board of Directors I would like to express our gratitude to Minister Makowsky and the Ministry of Parks, Culture and Sport for their unwavering support and confidence shown in the WDM.



**Nancy Martin**  
**Chair, Board of Directors**



*Photo: Mark Greschner,  
Artec Photographic Design*



*WDM Board (L-R, back row): Sharon Mohagen, Susan Lamb, Jack Dawes, Gwen Beitel  
(L-R, seated): Diana Ireland, Nancy Martin, Raymond Sadler*

# INCLUSION AT THE WDM

Our province has always been diverse. It's a part of our history. Our provincial motto - From Many Peoples, Strength – reflects this history and why inclusion is so important. This year the WDM was proud to release the *Inclusivity Report: Reconciliation and Diversity at the WDM*. This report is an outline for beginning the journey of reconciliation and increasing diversity and inclusion at the WDM.

The central issue the report addresses is the need to work towards weaving Indigenous, non-European Canadian and marginalized perspectives throughout the WDM. For 70 years the WDM has provided Saskatchewan people with a place to learn about Euro-Canadian settlement history. We will continue to honour that legacy while telling new stories, so that all Saskatchewan people will see themselves and their histories in the Museum. Moving forward, we are focused on the following:

1. Prioritizing collecting from underrepresented communities.
2. Organizing awareness training for staff and volunteers.
3. Reviewing programs to ensure they reflect current best practices in inclusive language and understanding of our diverse histories.
4. Working with community partners to support inclusive activities at WDM locations.
5. Prioritizing exhibit themes and research from underrepresented communities.

Not only is this the right thing to do, it is important work. Everyone deserves to feel like they belong. It's a basic human need. A sense of belonging contributes to health, happiness and community cohesion. As Saskatchewan's human history museum, people of all diversities must see themselves and their stories reflected in our programs, exhibits and collections. Inclusion creates opportunities, not only for the WDM, but for the communities we serve.

The *Inclusivity Report* is available online at:  
[wdm.ca/reconciliation](http://wdm.ca/reconciliation)

**“I NEVER EXPECTED THE WDM  
WOULD LEAD ON THIS. THIS OFFERS  
A GREAT TEMPLATE TO CONSIDER  
HOW ORGANIZATIONS CAN FRAME  
AND CONTEXTUALIZE THEIR EFFORTS  
IN RECONCILIATION, DIVERSITY AND  
INCLUSION FOR PUBLIC AWARENESS,  
STAKEHOLDERS AND COMMUNITY.”**

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Damon Badger Heit, Outreach Consultant, SaskCulture





# VISITORS

## “BAIE MOOI!” IN AFRIKANNS THIS MEANS “VERY BEAUTIFUL”.

Message left in the visitor guest book at the WDM Yorkton on September 18,  
2018 by MJ Laureus from South Africa and Mr. Kratz from Namibia

From the other side of the world or just a few minutes away, the WDM provides a welcoming place where everyone can create new memories, share experiences and learn about Saskatchewan history. Visitors continue to utilize our comment cards, online formats, send letters or telephone to share their feelings about their visit. Our guest books fill up every year with visitors from every Canadian province and territory, nearly every US state, and from countries such as China, India, Japan, Namibia, New Zealand, Philippines, South Africa and Ukraine.

There was a slight decrease in overall attendance compared to 2017 - 2018. In 2018 - 2019, attendance decreased by 2.7%. The absence of *Pion-Era* and closure of the parking lot for nearly three months at the WDM Saskatoon, were contributing factors to this decrease. Attendance numbers include general admission, memberships, school program attendance as well as guests attending rental events.

The Cultural Access Pass (CAP), managed by the Institute for Canadian Citizenship, is a national program that provides new Canadian citizens and their children with a year of free access to more than 1,000 Canadian heritage, culture and recreation sites. The WDM makes it a priority to connect with, educate and welcome CAP participants and new Canadians. This year the WDM issued 561 passes and introduced 416 new Canadians to our Saskatchewan-inspired exhibits and programs.

Over the past few years it had become apparent that the WDM Curatorial Centre name was confusing to the public. In some cases, visitors looking for the WDM Saskatoon came to the Curatorial Centre and vice versa. The development of the new website further highlighted the need to create more clarity for the public around the role of the Curatorial Centre. To provide this clarity, on September 13 the Curatorial Centre name was changed to Western Development Museum Corporate Office. While the name changed, the centralized curatorial services provided did not, with Corporate Office staff providing support to the exhibit locations and housing the George Shepherd Library.

On December 18, the WDM launched a mobile-friendly, robust new website, providing online visitors with more ways to interact and communicate with the Museum. This more user-friendly version contains expanded artifact stories, what's new at each location, online donation capabilities and opportunities for online comments. Numerous online rating and review channels such as Google, Facebook and TripAdvisor provide another forum for the Museum to communicate with visitors faster than ever before.

### ATTENDANCE FROM APRIL 1, 2018 - MARCH 31, 2019:

38,055	MOOSE JAW	7,365	YORKTON
30,382	NORTH BATTLEFORD	310	CORPORATE OFFICE
144,914	SASKATOON	221,026	TOTAL

### TOTAL VISITS TO WDM.CA

149,436	106,544	398,497
SESSIONS	USERS	PAGE VIEWS



**“MY 7 YEAR-OLD DAUGHTER LOVES THIS PLACE. SHE’S VERY INTERESTED IN THE “OLDEN DAYS”, AND THE STREET LAYOUT REALLY BRINGS TO LIFE WHAT LIFE WAS LIKE BACK THEN. SHE’S LEARNING SO MUCH AND DOESN’T EVEN KNOW IT!”**

Posted on [tripadvisor.ca](https://www.tripadvisor.ca) on February 12, 2019 by Kristine G. from Saskatoon





# SUPPORTERS

**A**s a human history museum, the WDM shares many stories and connects with Saskatchewan people in numerous ways. You never know what story, exhibit or artifact may resonate with people. Supporters to the WDM come to us for a wide range of reasons – whether that be interest in a specific artifact or a desire to contribute to Saskatchewan heritage. The WDM provides our donors with opportunities to become part of these Saskatchewan stories by supporting our various projects.

Thanks to community partners and corporate sponsor, K+S Potash Canada, the sound of a steam locomotive whistle can once again be heard at the WDM Moose Jaw. The newly christened K+S Potash Canada Short Line 101 is rolling on new tracks thanks to the generous support of these partners.

From rails to wheels, the WDM benefitted from community support to upgrade the parking lot at the WDM Saskatoon with new pavement, sidewalks and curbing. This project was completed just before the first winter snowfall with help from the Government of Saskatchewan, City of Saskatoon, ASL Paving, Community Initiatives Fund, Carole and George Wakabayashi, Merv and Arlene Rumpel, WDM volunteers and other steadfast WDM champions and donors.

An added enhancement to the WDM Saskatoon parking lot was the installation of a new artifact, the Blairmore Ring. An important piece from Saskatchewan's potash mining history, the ring formed a watertight shaft so that mining potash could take place. Thanks to our good friends at Nutrien, the Blairmore Ring has found its forever home at the WDM Saskatoon.

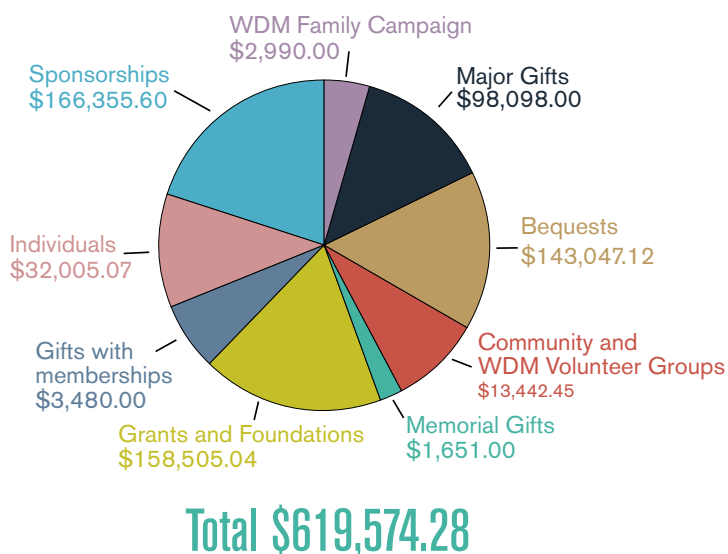
Restoration work on the 1158 Locomotive at the WDM North Battleford was completed. The tent, which housed the 1158 during restoration, will come down in May 2019. We are thankful for the support of the community in championing this

project. Together, we were able to Save the 1158!

Our WDM community responded generously to the story of "Arthur", a beautifully-restored 1954 Chevrolet ½ ton truck, donated to the WDM in honour of Jean Ehr by her children. In donating the truck to the WDM, the family also shared Jean's story which illustrates the contributions of women to Saskatchewan farming.

The WDM wishes to acknowledge the support of government in offering employment grants that create opportunities for students with the needs of the WDM in the busy spring and summer seasons. These students bring their own experiences and enthusiasm to enhance what the WDM can offer.

The WDM quietly and gratefully realized three bequests. On behalf of the Board, staff and volunteers, thank you to all who financially contribute to the WDM.







Thanks to the support of K + S Potash Canada, the Short Line 101 was operating at the WDM Moose Jaw in 2018

# MEMBERS

“WHEN I TELL THE BOYS WE ARE GOING TO THE MUSEUM THEY GO WILD. WE HAVE A MEMBERSHIP TO THE MUSEUM AND WE LOVE IT BECAUSE THE BOYS GET TO COME HERE AND BE KIDS, THEY GET TO HAVE FUN AND PLAY AND BE THEIR NATURAL CURIOUS SELVES. THERE IS SOMETHING SO SPECIAL AND MAGICAL ABOUT THIS PLACE THAT JUST KEEPS THEM WANTING TO COME BACK AND BACK AGAIN”.

WDM Member Sarah Nunweiler, Saskatoon.

Sarah is one of 3,041 members who have chosen to create memories at the WDM. Her sons, Declan, age 6, and Adrian, age 3, love to visit the Museum wearing their train engineer outfits so they can hop aboard the CPR 2166 on display in Boomtown at the WDM Saskatoon. At the WDM, the family is creating wonderful memories that will last a lifetime.

A WDM membership includes admission to all WDM locations including special partner programs such as *Brickspo* at the WDM Moose Jaw and the *Festival of Trees* at the WDMs North Battleford and Saskatoon. Other member benefits include: invitations to exhibit openings, discounts in the four WDM gift shops and menu items in WDM Saskatoon's Boomtown Café, discounted registration fees for WDM classes and workshops, and an information service to answer your questions on Saskatchewan heritage and artifact conservation. Six times a year, members receive the *Sparks* newsletter featuring upcoming programs, exhibits and artifacts from the WDM Collection.

Funds raised through the sale of memberships help the WDM make upgrades and purchase much needed equipment. In 2018 - 2019 these included parking lot improvements at the WDM Saskatoon, facility upgrades and computers at the WDM North Battleford, exhibit maintenance at the WDM Yorkton and ensuring the railway track project was completed and the Vulcan steam locomotive was up and running at the WDM Moose Jaw.

The WDM is extremely grateful for the support of our members. Thank you for your continued support of the WDM and Saskatchewan heritage.

## Did you know...

1,240 families have a membership to the WDM





Members Declan and Adrian Nunweiler with WDM volunteer Derle Care

# VOLUNTEERS

“I enjoy repairing equipment and magnetos. The WDM is a great place to be!”

For Kevin Garner of Medstead, the nearly one-hour drive to volunteer at the WDM North Battleford is well worth the trip. At the WDM, Kevin connects with other volunteers and shares his skills while indulging his passion for antique equipment. Not only does the WDM benefit from Kevin's knowledge and skills, but he also benefits by being part of the WDM community.



Volunteer Kevin Garner

WDM volunteers did a wonderful job of supporting projects and programs throughout the year. Several restoration projects were completed by a team of staff and volunteers. This also included preparing hands-on equipment for use in demonstrations. At Corporate Office, volunteers assisted with the restoration of a 1953 Chevrolet Bel Air. This car is fully operational and is now based at the WDM North Battleford, used to promote the Museum around the local area. Volunteers also prepared for our annual harvest demonstrations by planting wheat and oats in the fields in Yorkton and North Battleford.

While some people think of WDM volunteers as tractor enthusiasts or history buffs only, they actually represent a variety of skills and interests. Volunteers take on tasks that you wouldn't expect. Did you know that WDM volunteers are models in our annual fashion shows at the WDMs Moose Jaw and Saskatoon? Or that volunteers have baked thousands

of cookies for children and families attending programs in Saskatoon and Yorkton? Volunteers help in the George Shepherd Library at the Corporate Office. In 2018, library volunteers spent many hours preparing a large deaccession of out-of-date, damaged or off-mandate materials which created much-needed space in the library stacks. It's volunteer activities like these that have such an impact on the WDM. Without volunteer assistance, projects might take years to complete or never happen.

Not only do volunteers contribute time, they contribute to the WDM as financial donors. Volunteers continued with fundraising projects like the bi-annual flea markets hosted by the Pioneer Threshermen's Club at the WDM Saskatoon, the WDM Volunteer Association in North Battleford worked at bingos and the WDM Saskatoon Women's Auxiliary donated funds raised from craft project sales.

Volunteer hours decreased by 11.84% in 2018 - 2019 compared to 2017 - 2018. This was despite the fact that the WDM Moose Jaw saw a significant increase as the number of volunteer hours more than doubled over the previous year. A key contributing factor to the overall decrease was that the WDM Saskatoon's annual *Pion-Era* event was not held due to parking lot construction on the Museum grounds. Approximately 300 volunteers contribute hours to this event so their absence had a significant impact on overall WDM volunteer hours.

## HOURS CONTRIBUTED BY WDM VOLUNTEERS FROM JAN 1 - DEC 31, 2018:

	NUMBER OF VOLUNTEERS	NUMBER OF HOURS
MOOSE JAW	108	7,329.5
NORTH BATTLEFORD	365	8,846.5
SASKATOON	371	23,253
YORKTON	193	4,790
CORPORATE OFFICE	40	1,894.25
<b>TOTAL</b>	<b>1,077</b>	<b>46,113.25</b>





WDM Moose Jaw volunteer, Hedy Olson, gives students a hand at Museum Learning Day, May 30



Volunteers work with Chief Engineer & Restoration Manager, Tim Pomeroy, on the engine of a Ford Model A



Dorothy Keene and Lynn Franks making bread with campers in the WDM Saskatoon summer camp



WDM Yorkton volunteers ready for the Yorkton Exhibition Parade, July 7

**"I REALLY LIKE HISTORY AND CULTURE. THAT'S WHY I LOVE VOLUNTEERING AT THE WESTERN DEVELOPMENT MUSEUM."**

Sandra Leitch, WDM Yorkton volunteer



# CURATORIAL

While our primary focus is to research and interpret Saskatchewan's vibrant past, much of the work in the Curatorial Department has focused on the future. Starting in 2017, Dr. Elizabeth Scott, WDM Curator, researched how the Museum can become a more inclusive and diverse organization and how we will respond to the Truth and Reconciliation Commission of Canada Calls to Action. The resulting *Inclusivity Report: Reconciliation and Diversity at the WDM* provides a deep understanding of where the WDM is today and how to begin moving forward to achieve our vision of a **Saskatchewan Where Everyone Belongs and Histories Matter**. The report guides the work of the department.

As part of our renewed efforts to connect with Indigenous communities, the WDM rekindled an historical relationship with Whitecap Dakota First Nation. Every year between 1955 and the mid-1970s, Whitecap Dakota First Nation members attended and held cultural demonstrations at *Pion-Era*. The WDM has many photographs in the George Shepherd Library that illustrate this history. Whitecap Dakota First Nation Elders and Knowledge Keepers shared their knowledge with us this year about their *Pion-Era* experiences and have named the individuals in the photographs. We thank them for this work and look forward to continuing to renew our relationship through this project and others.

The Department reviewed its policies this year to better align the collection to the WDM mandate, mission, vision and strategic plan and to continue to comply with, and strive to exceed, museum standards. A series of new Collections Management Policies were approved this year as a result, providing more clarity around collections development, including improvements to our acquisitions and deaccessioning policies. With the collection now over 70 years old, refining it in order to better represent and serve the people of Saskatchewan and reflect their stories will be paramount in the work we do over the next decade. To help our current and prospective artifact donors navigate these new commitments, we've created a series of helpful guides and a FAQ document available on [wdm.ca](http://wdm.ca).

The WDM began a selection process for a new collections management system (CMS) to replace our aging software (Virtual Collections for objects and TLC in the George Shepherd Library). The CMS is crucial to managing the WDM collections and we were thorough in our search for a new system. Collections, Exhibits and Education staff tested five databases. A contract was signed with Argus, a web-based system by Lucidea, in December. Through Argus, we will be able to manage all our collections in a single CMS. The system's advanced functionality will allow us to record, organize and search information far beyond our current capabilities. This will improve accessibility and create links between collections, enhancing the WDM's ability to research and share important themes in Saskatchewan's history. A notable feature of Argus is an online public portal that will provide visitors with collections information, including virtual catalogues and exhibits. We will be implementing Argus through 2019.

As always, the collection grew this year thanks to the generosity of Saskatchewan people. We accepted new acquisitions that speak to the great diversity of our province, some of which highlight themes in women's history, Saskatchewan innovation, municipal history and the provincial tragedy of the Humboldt Broncos bus accident. We accepted several artifacts from a Saskatoon family of Chinese descent, relating to Chinese-Canadian culture in Saskatchewan. This donation included items from a lion dance costume to a menu from Lorne Avenue Chop Suey, a longstanding Chinese restaurant in Saskatoon that closed in 1995. A c.1940s nurse's cape and cap from the former Queen Victoria Hospital in Yorkton, along with other items from her training years, expanded the reach of women's history in the collection.

A late 1990s *DevelNet* data networking system developed in Saskatoon by the DevelCon company was an exciting acquisition this year. With proprietary technology that was eventually sold to NASA, the *DevelNet* is an exceptional example of Saskatchewan innovation. We also accepted a large wall hanging from Saskatoon's former Capitol Theatre, which was demolished in 1979. Highlighting the history of cinema in Saskatchewan, this acquisition helps us better understand social and cultural history in the 20th century. A ribbon commemorating the Humboldt Broncos



bus accident also came into our collection, created to mark this tragic event in Saskatchewan's history. Our largest acquisition was a collection of Saskatchewan 'dairyana' items relating to the dairy industry. We consider it a collection of excellence that will be of significant research value to the history of agriculture and food production in Saskatchewan.

Our conservation, cataloguing, acquisition and library staff have been busy as usual this year. Artifacts for the companion exhibit to the *Doukhobor Living Book Project* were brought out from storage and prepared for exhibit as were artifacts for the special Armistice Day installation on Boomtown in November, commemorating the 100th anniversary of the end of the First World War. A new rolling-rack filing system was installed in our vault area, tripling the WDM's capacity to hold the over 80,000 paper artifact files we care for in perpetuity. Research was carried out for the artifact buildings in the WDM North Battleford's Heritage Farm and Village. Department staff and volunteers have also been kept busy assigning accession numbers and labelling the dairyana collection.

Public history and making the collection accessible is an integral part of the Curatorial Department's work. Outreach and community-engagement efforts continued through the WDM's website and social media channels including its popular Facebook features. In the new Museum Stories blog on wdm.ca, we showcased projects and partnerships like the *Doukhobor Living Book Project* and the 100th anniversary of the Ukrainian Orthodox Church of Canada.

At the WDM Moose Jaw, the long-term track rehabilitation project was completed, and the Vulcan locomotive and train was returned to service, opening on Fathers Day. K+S Potash Canada was introduced as the sponsor of the train and the coaches are painted to reflect their sponsorship. Locomotive 1158 in North Battleford saw the most work of any project this past year. The entire locomotive and tender were repaired and painted. The completely restored locomotive will be unveiled in 2019. A Geiser steam traction engine was rebuilt and certified for operation. This engine was moved from Saskatoon to the WDM Yorkton which increased the number of operating steam engines at that location to two. Work on other projects continued including restoration and repairs to a 75 HP 1912 Case steam traction engine in Moose

Jaw, the 25-75 HP Gaar Scott engine in Saskatoon and a 1929 Ford Model A at the Corporate Office.

“THANKS SO MUCH FOR  
CARING FOR (AND DISPLAYING)  
GRANDAD SAM'S THRESHING  
MACHINE... THANKS AGAIN  
FOR CHECKING IN, AND FOR  
ALL YOU DO. THE WESTERN  
DEVELOPMENT MUSEUMS ARE  
TIMELESS...AND PRICELESS.”

---

Email from Gord Wyatt of Indian Head inquiring about a model threshing machine that his grandfather, Samuel Wyatt of Broadview, donated to the WDM in 1968.





Collections Manager, Julie Jackson, was recognized for her dedication to museums and heritage when she received the Museums Association of Saskatchewan (MAS) Young Professional of the Year Award at their June conference. The award honours Julie for her work at the WDM and as a former MAS Board member. Pictured from l to r: MAS Executive Director Wendy Fitch, Julie Jackson, MAS Board President Teresa Carlson

# EDUCATION

The WDM offers a variety of learning opportunities for students including many long-standing programs. In November, the *Celebrate Christmas Past* program at the WDM Yorkton marked 20 years. Since its inception, 12,662 Pre-Kindergarten to Grade 6 students have learned about early 20th century traditions through activities and crafts.

Also reaching a milestone was the Grade 3 program, *Christmas 1910*, at the WDM Saskatoon. Offered since 1988, students learn about 1910 prairie life through hands-on activities. The success of this program lies in its ability to compare modern-day to the past. As one teacher noted in the program survey, "It's totally on curriculum and so wonderful for the kids to experience Christmas in 1910!"

The WDM Moose Jaw found success with another holiday-themed school and public program. The *A Christmas Long Ago* school program, first offered in Moose Jaw in 2017, saw attendance grow from 117 to 360 students in 2018. It was also offered as a public program with an additional session added to meet demand. Feedback from parents was positive, "A Christmas Long Ago was done with so much love. Thanks a lot for life history - keep up your good work!"

Besides holiday-themed programs, students from Preschool to Grade 12 took part in a variety of programs, guided tours and scavenger hunts. *Museum Days* programs offered hands-on learning to schools in Moose Jaw, North Battleford and Saskatoon, and for the public in Yorkton. The *Grade 4 Harvest Programs* in Saskatoon and North Battleford were held. Snow during the demonstration in North Battleford made for a unique harvest experience for students and volunteers.

The *Smarter Science Better Buildings* program for Grade 7 was offered at all WDMs. The program was also offered in Prince Albert thanks to a partnership with the group, Renewable Power the Intelligent Choice (RPIC). RPIC hosted this program at Prince Albert City Hall where they engaged with 168 students from Prince Albert and area. Thanks to the generous support of SaskEnergy, a bus subsidy was once

again offered to some schools to help with transportation costs.

The popular summer show, *Pion-Era*, was on hiatus in 2018 due to parking lot construction at the WDM Saskatoon. Other summer programs in Saskatoon continued despite this disruption. The WDM North Battleford's annual show, *Those Were The Days* saw a 12% decrease in attendance from 2017, likely due to a number of other events held in the area. The *Threshermen's Show and Seniors' Festival* in Yorkton saw attendance increase by nearly 13% thanks, in large part, to improved weather over the previous year.

*Heritage Day* programs were offered at all WDMs in February. The WDM Yorkton hosted a new event, *The Art of Danish Hygge*, on March 2. Hygge is a Danish word which means enjoying the good things in life with good people. Visitors took part in candle making and hands-on Scandinavian activities. A new relationship was developed with the Scandinavian Society based in Melville, that brought their members to volunteer at the event. Successful summer camps were held in North Battleford, Saskatoon and Yorkton. While in Moose Jaw, a *Summer Heritage Club* for children ages five and up was offered.

At the Corporate Office, *Introduction to Blacksmithing* courses were offered four times from December 2018 - March 2019. Blacksmithing continues to be popular with all courses filled within minutes of registration opening.



School children were Saskatchewan-inspired at the WDM between April 1, 2018 - March 31, 2019





Volunteer Richard Scotton demonstrates in the snow at the Grade 4 Harvest Program at the WDM North Battleford, September 21



Students get hands-on experience using a typewriter at the WDM Moose Jaw during Museum Learning Day, May 30



Sack races at the Living History Pioneer Kids' Camp at the WDM Saskatoon, August 16



School children learning how to make butter at the WDM Yorkton, June 22



# EXHIBITS

**A**mong the car displays in the Transportation Gallery of the WDM Saskatoon, visitors will come across a peaceful scene. Nestled in front of an image of northern forests, similar to those found in Prince Albert National Park, is a small campsite exhibit. In the campsite is an unusual vehicle – a homemade camper trailer. The camper trailer's story dates back to the early 1930s in the Benson and Griffin area of Saskatchewan. Camping enthusiast, Oscar A. Rederburg, ordered blueprints for the trailer from the Covered Wagon Company of Detroit, Michigan. Oscar worked on the trailer in his spare time and by the summer of 1931 it was ready for camping. For its first trip, the family pulled the trailer with a 1928 Pontiac to Carlyle Lake. It remained a family staple for many years even being used by Oscar's son on his honeymoon in 1958.

Several years ago, WDM auto restoration staff and volunteers repaired and refinished Oscar's camper trailer. The camper trailer was chosen for an exhibit that explores the popularity of camping in Saskatchewan. Visitors are invited to walk right up to the open back doors and imagine themselves in the scene. There is food on the table, a fish in the cooler and the radio plays a CBK Watrous broadcast from 1937.

While the camping exhibit represents a larger scale exhibit, every year the WDM produces a new showcase exhibit that travels to all WDM locations. As 2018 marked the 100-year anniversary of federal enfranchisement for women, the WDM created the showcase exhibit *Right to Vote*. The exhibit explores the question "Who is right to vote?" The answer might seem easy – Canadian citizens over the age of 18. But what we consider today to be a right of citizenship was once considered a privilege to be granted (or taken away) by provincial or federal governments. When federal

enfranchisement was granted to women in 1918, there were many women (and men) who remained unable to vote. This exhibit tells some of those complicated stories through text and artifacts.

The Exhibits Department had many opportunities to get involved with the community over the last year. In April, staff at the Corporate Office worked with Grade 8 students from the EcoQuest school program in Saskatoon to make a temporary exhibit showcase. The students did research, conservation work, design and assembly to create an exhibit about roller skating which went on display at the WDM Saskatoon. In May, we produced a showcase of late 18th and early 19th century artifacts for Persephone Theatre's production of *Pride and Prejudice*. A small exhibit was also created about telephone communication that went on display at Marion Graham Collegiate in Saskatoon.

The WDM continued to partner with museums across Canada to host travelling exhibits. From Ingenium (formerly Canada Science and Technology Museum Corporation), the WDM hosted *Canola: A Story of Canadian Innovation* at the WDMs Moose Jaw, North Battleford, Saskatoon and Yorkton. We worked with the Diefenbaker Canada Centre to present *Sisters United: Women's Suffrage in Saskatchewan*, their exhibit commemorating the 100th anniversary of women's enfranchisement. At the WDM Saskatoon, the Saskatoon Museum of Military Artifacts installed a large exhibit entitled, *They Were There... Over There*, to mark the 100-year anniversary of the end of the First World War. As part of this exhibit, the WDM collaborated with the Provincial Archives of Saskatchewan whose video series, *From the Prairies to the Trenches*, was shown within this exhibit.

# Did you know...

Developing a new exhibit takes several years from start to finish. Many people are involved including researchers, conservators, programmers, designers, carpenters, and operations and marketing staff.



Camping in Saskatchewan exhibit opened at the WDM Saskatoon in February 2019



# COMMUNITY

Outreach and community-engagement efforts continued throughout the WDM. These efforts were not only through programming but also in the form of artifact/exhibit loans, through website and social media channels, and through staff engagement in the community.

Where could you find the WDM in 2018? Staff and volunteers could be found all over the province taking part in events like the Yorkton Exhibition and Moose Jaw Hometown Fair parades. Staff joined the Rock Your Roots for Reconciliation Walk in Saskatoon on National Indigenous Peoples' Day. We led demonstrations and promoted the WDM at the Mossbank Old Wives Lake Festival, Yorkton Family Expo, North Battleford Street Festival and the Nutrien Children's Festival in Saskatoon, just to name a few. WDM Moose Jaw staff participated in Journée du Patrimoine, a provincial four-day francophone event for schools and the public.

Curator, Dr. Elizabeth Scott, gave academic and public talks at the Canadian Museums Association Annual Conference, Saskatoon Public Library, Annual Meeting of the Canadian Historical Association at the Congress of the Humanities and Social Sciences and the Museums Association of Saskatchewan Annual Conference.

The WDM vision for an inclusive future includes building a new community-engaged collection that will preserve and share the history of LGBTQ2+ life in Saskatchewan. The *Saskatchewan LGBTQ2+ History Collection* officially launched on November 7 at the WDM Corporate Office with the OUTSaskatoon Older Adults group. The WDM has committed to building this collection with the support of the community and is working with an Advisory Council to help guide acquisition and story decisions. In March, a *Show and Tell with Pride* event was held at the WDM Moose Jaw with Moose Jaw Pride as a partner. This event was a chance for sharing LGBTQ2+ history in Saskatchewan through personal object-based storytelling.

The WDM continued to make connections with First Nations and Métis communities. In April, the WDM Moose Jaw was one of several Moose Jaw locations to host the national Atamiskākēwak Gathering. This week-long event educated Indigenous and non-Indigenous people on how we can all take action on the Truth and Reconciliation Commission of Canada's 94 Calls to Action. In September, the WDM Saskatoon partnered with the Central Urban Métis Federation Inc. to host Métis Days which drew approximately 7,000 visitors over three days.

The WDM loaned artifacts for a variety of events and installations. In April, we loaned our WDM-1973-S-379 Deere & Company Waterloo Boy gas tractor to Cervus John Deere for their "John Deere Tractors at 100" event. Another of these tractors, our WDM-1973-Y-5516 Deere & Company Waterloo Boy was loaned to Pattison Agriculture in Yorkton for their "Legendary Tractor Show 'n Shine" event in honour of the 100th anniversary of John Deere's purchase of the Waterloo Boy Tractor Company. For the Museums Association of Saskatchewan's Conference in June, we loaned a commemorative quilt, WDM-2002-S-167, that honoured MAS's 30th Anniversary.

The WDM takes part in various work placement programs. One of them was Worktopia. The WDM Saskatoon took part in this SaskAbilities work placement program which gives young adults with autism opportunities to gain valuable work experience while volunteering. In Fall 2018, twelve youth participated in the program assisting in food services, facilities and exhibit maintenance. The result was that three of the participants were hired to work in the food services department. The program was a win-win for participants and the WDM.





# GIFT SHOPS & RENTALS

**A**dditional and incremental sources of revenue play an important part in helping the WDM to fund exhibit creation, building maintenance, programming and staff development.

A unique gift shop in each WDM is one way the Museum connects with and attracts new audiences. Each carries a variety of Saskatchewan-inspired, locally made artwork and items, books, handicrafts, food items and souvenirs to remind our guests of their visit to the WDM. Toys, giftware and craft items continue to be popular. Old fashioned candy like toffee and candy sticks are popular with visitors of all ages. In September alone, the WDM Saskatoon sold 865 candy sticks to visitors looking for a sweet treat.

Special events such as the *Christmas Craft Fair and Members' Night* at the WDM Saskatoon, North Battleford's *Joy of Christmas* and Moose Jaw's annual *Kids' Secret Shopping* drew visitors to the WDM. The WDM Moose Jaw tried something new by hosting two *Kids' Secret Shopping* events in November. Besides the regular sale open to the public, a special Members' only shopping event was held two days prior to the public sale. This was a huge success giving WDM Members the advantage of shopping first. Over both days, 764 individual gift shop items were sold at prices that young shoppers could afford.

New audiences are introduced to the WDM each year through rental events such as conferences, business meetings, weddings, workshops and birthday parties. There are varying sizes of spaces available at each location along with unique venue rental opportunities such as the WDM Yorkton grounds and gazebo. In-house catering services are available in North Battleford and Saskatoon. Free parking and easy access from major highways give each location a sound advantage for

events such as the national Indigenous event, *Atamiskākēwak Gathering*, at the WDM Moose Jaw and the WDM Saskatoon hosting *TELUS Mortorcycle Ride For Dad*, an event in support of prostate cancer research, the *Interpride World Conference* and *Métis Culture Days*.

The WDM is thankful to several partners who work with the WDM to host public events that support the partner organization and the Museum. The WDM accommodated many great community events such as the Saskatchewan LEGO® Users Group's *Brickspo*, *Festival of Trees* in North Battleford and Saskatoon, *Prairie Rail Workshop's All Aboard Train Show*, *Lend a Paw Animal Rescue Inc. Annual Fundraiser*, *Battlefords Immigration Resource Centre Taste of Culture* and *Saskatoon Autism Service's 6th Annual Gatsby Night for Autism*. We thank these partners and many others for their commitment to the WDM.

In February, the WDM Saskatoon's *Boomtown Café* was ranked as one of the Top 5 Kid Friendly restaurants in Saskatoon by *Mommy Connections Saskatoon* ([mommyconnections.ca/saskatoon](http://mommyconnections.ca/saskatoon)), a website that shares resources and tips with parents looking for family-friendly activities.

A change in the *Boomtown Café* was a move toward reducing its carbon footprint by removing straws and paper cups from regular use and making these items only available upon request.

	2018-2019	2017-2018	Change
Catering and Rentals	\$1,667,636	\$1,620,160	2.96%
Gift Shops	\$ 373,732	\$388,729	-3.9%



Four generations of volunteer Bill Golding's family wear jackets purchased from the WDM Moose Jaw gift shop

**“OUR LITTLE GUY LOVES TO EXPLORE BOOMTOWN, AND OUR FAMILY ATE THERE RECENTLY FOR LESS THAN \$17 (TOTAL!) AND DIDN'T EVEN FINISH OUR FOOD...IT'S FAMILY FRIENDLY AND A GREAT WAY TO SPEND THE MORNING OR AFTERNOON.”**

Teri, blogger on the website Mommy Connections Saskatoon, February 15, 2019



# MANAGEMENT RESPONSIBILITIES

**T**he following financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles. Management is responsible for the reliability and integrity of the financial statements and the other information contained in this Annual Report.

The Board of Directors is responsible for overseeing the business affairs of the Museum, including management's financial reporting responsibilities, and for reviewing and approving the financial statements and other financial information included in this Annual Report. The Board meets with management and the Provincial Auditor to discuss matters related to financial processes, systems of control, and compliance with governing authorities.

Management maintains systems of control to ensure that financial transactions are properly approved, are accurately recorded, and result in relevant and reliable financial reports. In establishing systems of control, management weighs the cost of such systems against the anticipated benefits. These systems of control provide reasonable assurance that the assets are properly safeguarded and controlled, that reliable financial records are maintained, and that the Museum has conducted its financial affairs in accordance with the laws, regulations and policies governing its financial reporting, safeguarding public resources, revenue-raising, spending, borrowing and investing. The

Provincial Auditor has audited the Museum's systems of control, compliance with authorities and the Museum's financial statements. Her report to the Members of the Legislative Assembly, stating the scope of his examination and opinion on the financial statements, appears on page 31.



**Joan Kanigan,**  
Chief Executive Officer



**Cal Glasman, FCPA,FCGA**  
Director of Finance



## INDEPENDENT AUDITOR'S REPORT

To: The Members of the Legislative Assembly of Saskatchewan

### Opinion

We have audited the financial statements of the Western Development Museum, which comprise the statement of financial position as at March 31, 2019 and the statement of operations and accumulated surplus, statement of change in net financial assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Western Development Museum as at March 31, 2019, and the results of its operations and accumulated surplus, changes in its net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Western Development Museum in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other Information

Management is responsible for the other information. The other information comprises the information included in the Annual Report, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or any knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditor's report. We have nothing to report in this regard.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for Treasury Board's approval, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Western Development Museum's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Western Development Museum or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Western Development Museum's financial reporting process.



#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Western Development Museum's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Western Development Museum's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Western Development Museum to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control identified during the audit.

A handwritten signature in black ink that reads "Judy Ferguson".

Regina, Saskatchewan  
June 20, 2019

Judy Ferguson, FCPA, FCA  
Provincial Auditor  
Office of the Provincial Auditor



**Statement 1**

**Western Development Museum  
Statement of Financial Position  
As at March 31**

	<b>2019</b>	<b>2018</b>
<b>FINANCIAL ASSETS</b>		
Current assets		
Cash	\$ 2,301,865	\$ 1,262,152
Short term investments (Note 5)	73,333	1,100,000
Accounts receivable and accrued revenues (Note 4)	122,421	102,983
Inventory held for resale (Note 2d)	250,183	273,627
	<u>2,747,802</u>	<u>2,738,762</u>
Long - term investments (Note 5)	-	1,073,333
	<u>2,747,802</u>	<u>3,812,095</u>
<b>LIABILITIES</b>		
Current liabilities:		
Accounts payable and accrued liabilities	559,524	389,151
Deferred income (Note 16)	126,121	360,958
	<u>685,645</u>	<u>750,109</u>
<b>NET FINANCIAL ASSETS (Statement 4)</b>	<u>2,062,157</u>	<u>3,061,986</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Note 7)	7,527,122	5,789,584
Inventory held for consumption (Note 2d)	44,138	8,031
Prepaid expenses	14,473	3,334
	<u>7,585,733</u>	<u>5,800,949</u>
<b>ACCUMULATED SURPLUS (Statement 2) (Note 14)</b>	<u>\$ 9,647,890</u>	<u>\$ 8,862,935</u>
Commitments (Note 10)		

(see accompanying notes to the financial statements)

Statement 2

**Western Development Museum  
Statement of Operations and Accumulated Surplus  
For the Year Ended March 31**

	<b>Budget 2019</b>	<b>Actual 2019</b>	<b>Actual 2018</b>
Revenue:	(Note 13)		
SELF-GENERATED			
Rentals, concessions, souvenir sales	\$ 1,992,150	\$ 2,065,846	\$ 2,046,475
Less: Cost of sales	1,733,750	1,861,094	1,854,667
Gross profit	258,400	204,752	191,808
Admissions	619,500	616,864	652,017
Donations	293,625	867,320	471,751
Interest	2,000	33,953	22,650
Other income	456,775	360,462	666,457
TOTAL SELF-GENERATED REVENUE	1,630,300	2,083,351	2,004,683
GRANTS			
Province of Saskatchewan - General Revenue Fund (Note 9)	4,181,000	4,431,000	4,181,000
Other grants	153,700	190,384	133,971
TOTAL GRANTS	4,334,700	4,621,384	4,314,971
TOTAL REVENUE	5,965,000	6,704,735	6,319,654
EXPENSES (Note 6):			
Curatorial Programs	1,883,469	1,832,814	1,752,421
Visitor Services	1,067,299	994,120	980,645
Support Programs and Services	3,327,462	3,092,846	3,127,372
TOTAL EXPENSES	6,278,230	5,919,780	5,860,438
Surplus (deficit) for year	(313,230)	\$ 784,955	\$ 459,216
ACCUMULATED SURPLUS, beginning of year		8,862,935	8,403,719
ACCUMULATED SURPLUS, end of year - to Statement 1 (Note 14)		\$ 9,647,890	\$ 8,862,935

(see accompanying notes to the financial statements)



**Western Development Museum  
Statement of Cash Flows  
For the Year Ended March 31**

**Statement 3**

	<u>2019</u>	<u>2018</u>
Operating Activities		
Cash from operating activities:		
Excess of revenue over expenses	\$ 784,955	\$ 459,216
Add back items not requiring cash:		
Amortization	578,342	517,843
	<u>1,363,297</u>	<u>977,059</u>
Changes in non-cash working capital items:		
(Increase) decrease in accounts receivable and accrued interest	(19,438)	5,962
Decrease (increase) in inventory held for resale	23,444	(16,780)
Increase (decrease) in accounts payable and accrued liabilities	170,373	(34,132)
(Decrease) in deferred income	(234,837)	(823)
(Increase) decrease in inventory held for consumption	(36,107)	246
(Increase) decrease in prepaid expenses	(11,139)	9,639
	<u>(107,704)</u>	<u>(35,888)</u>
	<u>1,255,593</u>	<u>941,171</u>
Capital Activities		
Purchase of tangible capital assets	(2,315,880)	(227,401)
	<u>(2,315,880)</u>	<u>(227,401)</u>
Investing Activities		
Cash from (used in) investing activities:		
Purchase of investments	(1,000,000)	(2,100,000)
Proceeds on disposal of investments	3,100,000	1,525,000
	<u>2,100,000</u>	<u>(575,000)</u>
Net increase in cash position	1,039,713	138,770
Cash, beginning of year	<u>1,262,152</u>	<u>1,123,382</u>
Cash, end of year	<u>\$ 2,301,865</u>	<u>\$ 1,262,152</u>

(see accompanying notes to the financial statements)

**Statement 4**

**Western Development Museum  
Statement of Change in Net Financial Assets  
For the Year Ended March 31**

	<b>Budget 2019</b>	<b>Actual 2019</b>	<b>Actual 2018</b>
	<u>(Note 13)</u>		
Surplus (deficit) for the year	\$ (313,230)	\$ 784,955	\$ 459,216
Amortization of tangible capital assets	610,000	578,342	517,843
Acquisition of tangible capital assets	(2,500,000)	(2,315,880)	(227,401)
	<u>(1,890,000)</u>	<u>(1,737,538)</u>	<u>290,442</u>
(Increase) decrease in inventories held for consumption	-	(36,107)	246
(Increase) decrease in prepaid expenses	-	(11,139)	9,639
(Decrease) increase in net financial assets	<u>(2,203,230)</u>	<u>(999,829)</u>	<u>759,543</u>
Net financial assets, beginning of year	<u>3,061,986</u>	<u>3,061,986</u>	<u>2,302,443</u>
Net financial assets, end of year - to Statement 1	<u>\$ 858,756</u>	<u>\$ 2,062,157</u>	<u>\$ 3,061,986</u>

(see accompanying notes to the financial statements)

**WESTERN DEVELOPMENT MUSEUM  
NOTES TO THE FINANCIAL STATEMENTS  
March 31, 2019**

**1. Status**

The Western Development Museum Board is continued under *The Western Development Museum Act*. The primary purpose of the Board is to procure objects of historical value and importance to the economic and cultural development of Western Canada and to collect, preserve, restore and exhibit the objects to the public. The Act also established The Western Development Museum Fund, through which all of the Board's financial transactions are conducted.

The ongoing operations of the Western Development Museum (Museum) are dependent on funding from the General Revenue Fund.

**2. Significant Accounting Policies**

Pursuant to the standards established by the Public Sector Accounting Board of CPA Canada, the Museum is classified as a "government not-for-profit organization".

**a) Tangible Capital Assets and Amortization**

Tangible capital assets costing more than \$1,000 are recorded at cost net of accumulated amortization. Normal maintenance and repairs are expensed as incurred. Tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Office furniture and equipment	10% - 10 years
Computer equipment and software	20% - 5 years
Shop equipment	10% - 10 years
Automotive equipment	10% - 10 years
Buildings	2.5% - 40 years
Land Improvements	4-5% - 20-25 years

**b) Revenue**

Revenues are recognized in the period earned. Government transfers are recognized in the period the transfer is authorized and any eligibility criteria are met.

**c) Financial assets and liabilities**

The Museum's financial assets and liabilities include cash, investments, inventory held for resale, accounts receivable and accrued revenues, accounts payable and accrued liabilities and deferred revenue. Cash and investments are recorded at fair value. Inventory held for resale is valued at the lower of cost and net realizable value. The carrying amount of these instruments approximates fair value due to their immediate or short-term maturity.



d) Inventory

Inventory held for resale and inventory held for consumption is valued at the lower of cost and net realizable value as reported in the Statement of Financial Position.

e) Investments

Investments consist of guaranteed investment certificates which are held to maturity and recorded at fair value. The fair value is based on cost which approximates fair value.

f) Donated materials and services

The value of donated materials and services is not recorded.

g) Artifacts

Artifact acquisitions are expensed in the year of purchase. Normal maintenance, restoration and repairs of the Museum's collection of artifacts are expensed as incurred.

h) Use of estimates

These statements are prepared in conformity with Canadian public sector accounting standards. These standards require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates. Differences are reflected in current operations when identified.

i) The Museum did not have any re-measurement gains and losses; therefore, a statement of re-measurement gains and losses has not been provided.

### 3. Artifacts

The Museum displays its collection of artifacts at its four branches in Saskatchewan. These locations are North Battleford, Moose Jaw, Saskatoon, and Yorkton. Artifacts are not recognized as tangible capital assets because a reasonable estimate of the future economic benefits associated of such property cannot be made.

Each of the branches tells a Saskatchewan story from a unique perspective. They are: The Story of Agriculture at North Battleford; The History of Transportation at Moose Jaw; Industry and Commerce at Saskatoon; and The Story of People at Yorkton.

The Museum is well known for its collection of agricultural equipment and transportation artifacts that were used in the development of Saskatchewan. In addition, the collection contains domestic and commercial artifacts, clothing and textiles, and a wide variety of artifacts relating to life in Saskatchewan. A portion of the collection is used for demonstration of farm technology, pioneer skills and crafts.

**4. Accounts Receivable and Accrued Revenues**

	2019	2018
Trade accounts receivable	\$ 122,088	\$97,033
Accrued interest	333	5,950
	<u>\$ 122,421</u>	<u>\$102,983</u>

Of the trade accounts receivable balance, approximately \$8,029 is over 90 days. The Museum expects to fully collect this balance; therefore, no provision for credit losses in an allowance account is recorded.

**5. Investments**

Investments consist of one Guaranteed Investment Certificate for \$73,333 that matures January 21, 2020.

The interest rate on the Guaranteed Investment Certificate is 2.40%.

**6. Expenses by Object**

	Budget March 2019	Actual March 2019	Actual March 2018
EXPENSES:			
Salaries and benefits	\$3,807,400	\$3,546,085	\$3,708,193
Building maintenance and utilities	697,600	743,582	696,669
General and administrative	496,680	466,339	377,628
Amortization of tangible capital assets	610,000	578,342	517,843
Marketing	357,450	350,599	388,204
Exhibits and Collections	309,100	234,833	171,901
TOTAL EXPENSES:	<u>\$6,278,230</u>	<u>\$5,919,780</u>	<u>\$5,860,438</u>

## 7. Tangible Capital Assets

<b>2019</b>	Land	Land Improvements	Office Furniture & Equipment	Computer Equipment & Software	Automotive & Shop Equipment	Buildings	Total
Cost							
Balance, beginning of year	\$155,900	\$144,287	\$336,969	\$931,963	\$1,146,175	\$16,753,506	\$19,468,800
Additions	-	2,042,497	-	31,111	15,092	227,180	2,315,880
Disposals	-	-	-	(77,427)	(28,334)	-	(105,761)
<b>Balance, end of year</b>	<b>155,900</b>	<b>\$2,186,784</b>	<b>336,969</b>	<b>885,647</b>	<b>1,132,933</b>	<b>16,980,686</b>	<b>21,678,919</b>
<b>Accumulated Amortization</b>							
Balance, beginning of year	-	2,405	300,280	881,851	915,154	11,579,526	13,679,216
Amortization expense	-	53,288	18,909	11,849	44,925	449,371	578,342
Disposals	-	-	-	(77,427)	(28,334)	-	(105,761)
<b>Balance, end of year</b>	<b>-</b>	<b>55,693</b>	<b>319,189</b>	<b>816,273</b>	<b>931,745</b>	<b>12,028,897</b>	<b>14,151,797</b>
<b>Net book value, end of year</b>	<b>\$155,900</b>	<b>\$2,131,091</b>	<b>\$17,780</b>	<b>\$69,374</b>	<b>\$201,188</b>	<b>\$4,951,789</b>	<b>\$7,527,122</b>
<b>2018</b>	Land	Land Improvements	Office Furniture & Equipment	Computer Equipment & Software	Automotive & Shop Equipment	Buildings	Total
Cost							
Balance, beginning of year	\$155,900	-	\$350,621	\$942,320	\$1,251,270	\$16,703,404	\$19,403,515
Additions	-	144,287	1,112	14,620	17,280	50,102	227,401
Disposals	-	-	(14,764)	(24,977)	(122,375)	-	(162,116)
<b>Balance, end of year</b>	<b>155,900</b>	<b>144,287</b>	<b>336,969</b>	<b>931,963</b>	<b>1,146,175</b>	<b>16,753,506</b>	<b>19,468,800</b>
<b>Accumulated Amortization</b>							
Balance, beginning of year	-	-	303,029	888,914	989,778	11,141,768	13,323,489
Amortization expense	-	2,405	12,015	17,914	47,751	437,758	517,843
Disposals	-	-	(14,764)	(24,977)	(122,375)	-	(162,116)
<b>Balance, end of year</b>	<b>-</b>	<b>2,405</b>	<b>300,280</b>	<b>881,851</b>	<b>915,154</b>	<b>11,579,526</b>	<b>13,679,216</b>
<b>Net book value, end of year</b>	<b>\$155,900</b>	<b>\$141,882</b>	<b>\$36,689</b>	<b>\$50,112</b>	<b>\$231,021</b>	<b>\$5,173,980</b>	<b>\$5,789,584</b>

The write-down of tangible capital assets during the year was \$nil (2018-\$nil).

Tangible capital and other non-financial assets are accounted for as assets by the Museum because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Museum unless they are sold.



## 8. Leases

The museums operated by the Board are situated on leased land. The Yorkton, Saskatoon and Moose Jaw properties are leased from the respective city for \$1 per year. These leases expire in 2019, 2021, and 2025 respectively. The North Battleford property is leased from Ministry of Central Services for \$1 per year. This lease expires in 2020. It is not practicable to estimate the fair value of the leases. Accordingly, contributions in respect of these facilities are not recognized in the financial statements.

## 9. Grant Revenue

Grant revenue from the General Revenue Fund totalling \$4,431,000 (2018 -\$4,181,000) is from the Ministry of Parks, Culture and Sport and is used for operating purposes.

## 10. Contractual Obligations

As of March 31, 2019, the Museum has outstanding commitments of \$45,714 (2018 - \$59,340). The Museum is required to make lease payments on a mailing machine at a rate of \$170 per month for 27 months as well as lease payments for 4 photocopiers.

## 11. Related Party Transactions

Included in these financial statements are transactions with various Saskatchewan Crown corporations, ministries, agencies, boards and commissions related to the Museum by virtue of common control by the Government of Saskatchewan (collectively referred to as "related parties"). Related parties also include key management personnel of the museum and close family members.

Routine operating transactions with related parties, priced at prevailing market rates and settled under normal trade terms, are as follows:

	2019	2018
Financial statement category:		
Salaries and benefits	\$397,448	\$383,769
Building maintenance & utilities	194,429	230,640
Cost of Sales	44,555	36,849

Accounts Payable of \$14,945 were due to related parties at March 31, 2019 (2018 - \$59,070).

Accounts Receivables of \$2,713 were due from related parties at March 31, 2019 (2018 - \$7,443).

In addition, the Museum pays Provincial Sales Tax to the Saskatchewan Ministry of Finance on all its taxable purchases. Taxes paid are recorded as part of the cost of those purchases.

Other transactions with related parties and amounts due to/from them are described separately in the financial statements and notes thereto.

## **12. Financial Risk Management**

The Museum's risks are credit risk and liquidity risk:

### **a) Credit risk**

The Museum is exposed to minimal credit risk from the potential non-payment of accounts receivable and accrued revenues.

### **b) Liquidity risk**

The Museum is at risk of encountering difficulty in meeting obligations associated with financial liabilities. The Museum enters into transactions to purchase goods and services on credit. The value subject to risk is \$685,645 (2018 - \$750,109).

### **c) Interest risk**

The museum is exposed to minimal interest risk exposure from investments in Guaranteed Investment Certificates.

## **13. Budget for Operations**

The 2018/19 budget was approved by the Board on April 27, 2018.

## **14. External and Internal Restrictions**

### **a) External Restrictions**

The Museum had one External Fund at March 31, 2019. Although the Museum follows the direction of donors for usage of fund monies and maintains records of receipts and payments for each fund, it does not maintain separate bank accounts for each fund. Interest is allocated to each fund based on interest earned on GIC's. Total net assets of externally restricted fund equal \$4,991 (2018 - \$242,642).

### **b) Endowment Funds**

During the 2013/14 year the WDM Legacy Fund was established with the Saskatoon Community Foundation. There is one Endowment fund remaining at the Museum.

In accordance with donor-imposed restrictions, the net assets of these Funds are to be held in perpetuity and only the interest earned is used for the intended purpose. Total net assets of endowment funds equal \$1,053 (2018 - \$1,040).

### **c) Internal Restrictions**

The Museum maintains several internally restricted funds which are used for capital expenditures. Other funds are set up for specific projects. These funds are under the direction of managers in terms of usage. The Museum does not maintain separate bank accounts for these funds. Interest is allocated to each fund based on interest earned on GIC's. Total net assets of internally restricted funds equal \$1,353,441 (2018 - \$2,311,070).

**15. Pension Costs**

The employees participate in the Public Employees Pension Plan, a defined contribution plan. Pension costs of \$260,682 (2018 - \$271,701) are included in salaries and benefits and comprise the cost of employer contributions for current service of employees during the year. Contributions levels are 7.5% of salary. The Museum's liability is limited to the required contributions.

**16. Deferred Income**

The balance in deferred income consists of \$4,991 (2018 - \$242,642) for an external fund project that will commence at a future date as well as \$82,992 (2018 - \$80,623) of membership revenue collected for a future period and \$29,288 (2018 - \$31,130) for deposits for future events such as weddings as well as a deferred rent of \$4,000 (2018 - \$4,000) and other deferred revenue of \$4,850 (2018 - \$2,563).

**17. Parking Lot**

During the year ended March 31, 2019, the museum redeveloped the parking lot at the Saskatoon location. The following summarizes the revenue and expenditures related to the project. All expenditures were capitalized as Land Improvements.

<b>Revenue</b>	<b>2019</b>	<b>2018</b>
Province of Saskatchewan Grant – General Revenue Fund	\$ 250,000	-
Internal Allocations	591,654	\$ 4,239
Community Donations	268,111	1,100
Contractor Donations	215,179	-
Capital Grants	24,163	19,163
<b>Total Revenue</b>	<b><u>\$ 1,349,107</u></b>	<b><u>\$ 24,502</u></b>
<b>Expenditures</b>		
Paving	\$ 1,722,069	-
Planning and Engineering	116,266	-
Electrical	173,782	-
<b>Total Expenditures</b>	<b><u>\$ 2,012,117</u></b>	<b><u>-</u></b>



