



Western Development Museum
Corporate Office

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The WESTERN DEVELOPMENT MUSEUM is seeking a CURATOR OF INDIGENOUS HISTORIES

We are looking for a **Curator of Indigenous Histories** to oversee the WDM's Truth and Reconciliation program and ensure Indigenous perspectives are incorporated in all aspects of the WDM's work.

In 2017, the WDM adopted UNDRIP as the framework for Reconciliation. Since then, the Museum has undertaken several Reconciliation projects to answer eight of the Truth and Reconciliation Commissions Calls to Action (wdm.ca/reconciliation).

The Curator of Indigenous Histories will create and advance knowledge and understanding about Indigenous histories and Treaty histories in Saskatchewan. This includes,

- Creating knowledge and understanding about Saskatchewan's Indigenous peoples and Treaty history through research and writing for exhibits, programming, digital and print platforms.
- Ensuring the diversity of Indigenous histories are appropriately reflected in WDM publications, exhibits and programming.
- Building relationships with Indigenous communities to ensure their histories are appropriately shared in accordance with each community's wishes.
- Managing the WDM's Truth and Reconciliation program.

We are looking for a Curator of Indigenous Histories who :

- Has strong understanding of Indigenous history and Treaty history.
- Is knowledgeable about historical research, including in oral history projects.
- Can develop and maintain strong community connections across Treaty territories.

A detailed job description outlining duties, accountabilities and working conditions is attached. The salary range for this position is \$55,510 to \$71,226 per year. The work schedule is 72 hours per 2-week pay period. The WDM provides a substantial benefits package with paid sick leave benefits as well as employer paid health and dental benefits. WDM employees belong to the Public Employees Pension Plan with employee contributions being matched by the employer. The WDM strives for a safe, equitable and inclusive workplace for our employees. This position can work from any WDM location and hybrid working arrangements are possible.

If you're interested in joining our team, **please submit your resume and a cover letter outlining your qualifications and experience to careers@wdm.ca**

Applications are being accepted until the position is filled.

We thank everyone interested in this position but will only be contacting selected applicants.

Job Title: Curator of Indigenous Histories	Position: CO 4.3 COL
	Date Approved:
Supervisor: Chief Curator and Director of Collections & Research	

Position Mandate: Creates and advances knowledge and understanding about Indigenous histories and Treaty histories in Saskatchewan. Oversees the WDM’s Truth and Reconciliation program and ensures Indigenous perspectives are incorporated in all aspects of the WDM’s work. Participates as a key member of the Curatorial Committee. Undertakes special projects as assigned by the Chief Curator and Director of Collections & Research.

Representative Duties

Curation

- Creates and advances knowledge and understanding about Saskatchewan’s Indigenous peoples and Treaty history through research and writing for exhibits, programming, digital and print platforms.
- Ensures the diversity of Indigenous histories are appropriately reflected in WDM publications, exhibits and programming.
- Represents the WDM’s curatorial interests as a member of various internal and external committees.
- Assesses the WDM’s Indigenous collections, initiates recommendations to the Chief Curator and Director of Collections & Research
- on artifacts for repatriation and responds to community requests for repatriations.

Community Engagement

- Builds relationships with Indigenous communities to ensure their histories are appropriately shared in accordance with each community’s wishes.
- Manage the WDM’s Truth and Reconciliation program both internally and externally.
- Creates opportunity for engagement, knowledge sharing and partnerships as appropriate between the WDM and Indigenous communities.

Communication

- Shares knowledge and information about Indigenous histories with diverse audiences (i.e. academic, non-academic, families, seniors, youth, etc.).
- Participates in outreach initiatives including public lectures, conference presentations, etc.
- Acts as a content expert and peer reviewer, writing book reviews and giving interviews to media when appropriate.
- Maintains a network of scholarly professionals and community leaders provincially and nationally.

Management and Administration

- Acts as a content expert and advises the CEO on matters and decisions relating to Truth and Reconciliation and the expectations of Indigenous communities with respect to their involvement with the WDM.

Education and Experience

The position requires a strong understanding of Indigenous history, Treaty history and historical research, including in oral history projects. Ability to develop and maintain strong community connections across Treaty territories is essential. A relevant degree or experience is required along with a minimum 3-4 years of pertinent work experience. An equivalent combination of education or life experience may be considered.

Accountabilities

- WDM curatorial activities are timely, relevant and impactful. Information is historically accurate.
- Research efforts result in an increase of diversity in the WDM's physical, published and online content.
- Strong ties exist with the four museums in support of collaborative relationships and initiatives. The roles and responsibilities of position relative to local roles and responsibilities are understood and appropriately exercised.
- Remains current with professional standards and new developments in curatorial and historical practices.
- Staff, volunteer and public observations regarding the incumbent are positive and appreciative.
- Willing to take direction from supervisors and they receive relevant and timely information as per established procedures.
- Staff receive the assistance they need to deliver services under tight timelines as requested.
- Positive and professional relationships and communications with internal and external contacts essential to performing the position's duties are established and maintained.
- Reports and information are provided to the CEO and Director of Curatorial Affairs with the context, analysis and recommendations needed for informed decision-making.
- The WDM vision, mission, mandate and ends are understood and communicated.
- The incumbent is organized, manages time well and is an exceptional communicator.
- The incumbent's work areas are maintained in a professional and organized manner. Project work areas are always cleaned after usage.
- Occupational health and safety requirements are maintained.
- Policies, procedures, laws and regulations relevant to the position are followed.
- Building security and visitor safety are maintained in area of work performed.

Job Scope

Brings strong cultural knowledge, analytical capability and historical knowledge required to work with the curatorial complexities of the WDM. Deals with emerging and unpredictable events in a time sensitive manner. This requires relationship building, highly developed judgment calls and discretionary decision making. Managing competing interests to find satisfactory outcomes is expected. Is required to provide timely and innovative responses to shifts in policy and direction. Prepares complex submissions and proposals. Influences the WDM's direction through consultations with a broad range of internal and external groups and individuals.

Effort

Mental stress may vary depending on the complexity of assignments and related to problem solving. The work is high volume and complex, and decisions ranging from the mundane to the critical are required on a routine basis. A high level of concentration is required for long-term planning, and for dealing with multiple projects with competing priorities. Planning and review of major operations and programs is long term and strategic. Professional judgment is often required to review the incumbent's own work and that of others, and when providing expert counsel. Routinely addresses internal and external complexities impeding the delivery of service. Impact of decision is high as poor advice could result in erosion of the WDM's reputation.

Working Conditions

The incumbent works in an office environment and in museum settings on a routine basis. Travel throughout Saskatchewan as required.