

# BI-WEEKLY HOURLY REPORT

Employee Name: \_\_\_\_\_

Payroll Report# \_\_\_\_\_ FROM: \_\_\_\_\_, 20\_\_\_\_ TO: \_\_\_\_\_, 20\_\_\_\_

	Date	Type of Work	Regular Hours	Overtime Hours
	Sun			
	Mon			
	Tues			
	Wed			
	Thur			
	Fri			
	Sat			
	Sun			
	Mon			
	Tues			
	Wed			
	Thur			
	Fri			
	Sat			
<b>Totals – Regular Hours/Overtime Hours</b>				