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| Policy Title: Adopt a Bench | Category: FR-8 (page 1 of 1) |
| Policy Type: Fundraising | Approved: Oct. 23, 2020 Revised: |
| Review Frequency: Every three years | When: |

INTENT

The adoption of a bench at the Western Development Museum (WDM) will help us mitigate the impact of reduced income due to capacity limitations and program cancellations in response to COVID-19.

REGULATIONS

The benches available for adoption are not artifacts of the Western Development Museum.

The cost to adopt a bench will be \$3500. The adoption period will be for 10 years.

Donors will receive a charitable tax receipt as per the WDM **Receipting Policy**. The WDM adheres to the Canada Income Tax Act and regulations when issuing charitable tax receipts for all donations.

DONOR RECOGNITION

At the Western Development Museum, Donor recognition may not unduly impinge upon exhibit development and design. Accordingly, a metal adoption plaque will be affixed to the bench, and the Donor will be recognized on the Donor Walls at all five Museum locations.